



Transcript Request Form

Please use name as it appears on records.

Last _____ First _____ Middle _____

Maiden _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone Number _____ Social Security No. _____

Signature of Student _____

Transcript Cost Information (please include payment, in the form of check or money order payable to KMBC with your request):

- ◆ Your first ever copy of your transcript is free of charge
- ◆ Regular processing (2-3 business days) is \$10 per transcript.
- ◆ Rush process (same day processing) is \$15 for a single transcript request. This cost includes a \$5 rush fee. If requesting multiple copies in a rush request, the \$5 additional rush fee is only charged once. For example, 3 rush transcripts would cost \$35.

Date of Request _____ Number of Transcripts Requested _____

Please check one of the following:

- Regular Processing Rush Processing

TRANSCRIPT MAILED TO _____

SPECIAL INSTRUCTIONS OR DEADLINES

- Hold for grades Hold for Conferral of Degree Other _____

For Office Use Only

Kentucky Mountain Bible College is a Bible-centered undergraduate higher educational institution in a residential setting whose mission is to equip men and women to serve with

A passion to **K**now God,
A passion to prepare for His **M**inistry
A passion to live and teach the message of **B**iblical holiness,
And a passion to evangelize the world for **C**hrist

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