

2014-15 ANNUAL NOTIFICATION OF STUDENT CONSUMER INFORMATION

Under 34 CFR Part 668 – Student Assistance General Provisions The Higher Education Opportunity Act of 2008 (HEOA) requires that postsecondary institutions participating in federal student aid programs make certain disclosures to enrolled and prospective students, parents, employees, and the public. The following information is disclosed to you in compliance with federal law. For additional information, including requesting a paper copy of any materials, please call or e-mail the appropriate office or visit the indicated websites.

Academic Programs - V.P. Of Academic Affairs/ Rev. Tom Lorimer ext. 150

- KMBC Academic Catalog 14/15 pp. 62-98
- KMBC Web Site: <http://www.kmbc.edu/?q=ProgramsOfStudy>

Accreditation - V.P. Of Academic Affairs/ Rev. Tom Lorimer ext. 150

- KMBC Academic Catalog 14/15 p. 10
- KMBC Web Site <http://www.kmbc.edu/?q=accreditation>

Admissions Requirements & Procedures - Admissions/David Lorimer ext. 138

- KMBC Academic Catalog 14/15 p. 20-25
- KMBC Web Site <http://www.kmbc.edu/?q=RequestInformation>

Alcohol and Drug Policy - Dean of Students/Jim Nelson ext. 180

- Emergency Procedures and Campus Policies Handbook 2014 p. 8
- KMBC Web Site <http://www.kmbc.edu/?q=consumerinformation>

Campus Security - Dean of Students/Jim Nelson ext. 180 Plant Manager/John Mathes ext. 110

• **Annual Security Report**

- Emergency Procedures and Campus Policies Handbook 2014 p. 9
- KMBC Web Site <http://www.kmbc.edu/?q=consumerinformation>
- Posted in hall of: Administration Building & Brengle Hall

• **Crime Log**

- Available in Dean of Students Office

• **Timely Warning Policy**

- KMBC Emergency Procedures and Campus Policies Handbook 2014 p. 3

• **Emergency Response/Evacuation**

- KMBC Emergency Procedures and Campus Policies Handbook 2014 p. 6

• **Missing Student Notification Policy**

- KMBC Emergency Procedures and Campus Policies Handbook 2014 p. 5

Copyright/File Sharing/Net Work Security – V.P. Academic Affairs/ Tom Lorimer x 150

- KMBC Academic Catalog 14/15 pp. 44, 57-58
- KMBC Student Handbook 14/15 p. 25
- Emergency Procedures and Campus Policies Handbook 14/15 pp 9-14
- KMBC Web Site <http://www.kmbc.edu/?q=consumerinformation>

Summary of Civil & Criminal Penalties for Violation of Federal Copyright Laws

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages of “statutory” damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For “willful” infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. For details, see Title 17, United States Code, Sections 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense. For more information, please see the Web site of the U.S. Copyright Office at www.copyright.gov, especially their FAQ's at www.copyright.gov/help/faq

Cost of Attendance - V.P. Of Academic Affairs/ Rev. Tom Lorimer ext. 150

- KMBC Catalog 14/15 pp. 26-28
- KMBC Web Site <http://www.kmbc.edu/?q=Finances>

Financial Aid - Financial Aid /Rosita Marshall ext. 175

- **Financial assistance programs** A description of all the federal, state, local, private, and institutional student financial assistance programs available to students who enroll at KMBC and how to apply
 - KMBC Catalog 2014/15 pp. 30-33
 - KMBC Web Site <http://www.kmbc.edu/?q=node/442>
- **The criteria for determining the amount of a student's award**
 - KMBC Catalog 2014/15 p. 31-32 – Federal Programs
 - KMBC Catalog 2014/15 p. 29-31 – KMBC Program
- **The terms and conditions under which students receive financial aid**
 - Financial Aid Terms and Conditions Form is available in the Financial Aid Office
 - KMBC Web Site <http://www.mykmbc.com/files/admis/documents/finaid/Terms%20and%20Conditions%20of%20Financial%20Aid%20Awards%202013-14.pdf>
 - **Federal Student Financial Aid Penalties for Drug Law Violations**
A conviction for any offense, during a period of enrollment for which a student was receiving Title IV, HEA Program (federal) funds, under any federal law involving the possession or sale of illegal drugs will result in the loss of eligibility for any Title IV, HEA grant, loan or work-study assistance (HEA Sec. 484(r)(1)); (20 U.S.C. 1091(r)(1)).
- **The terms and conditions under which students receive Federal Direct Loans**
 - Loan Request Form – Completed by student before loan is processed
 - Available in FA Office
 - Available on KMBC's Web Site
<http://www.mykmbc.com/files/admis/documents/finaid/Direct%20Loan%20Request%20Form%202013-14.pdf>
 - Entrance Loan Counseling – Completed on line at www.studentloans.gov
 - MPN – Completed on line at www.studentloans.gov
- **Satisfactory Academic Progress (SAP) Policy**
 - KMBC Catalog 2014/15 pp. 33-36
 - KMBC Web Site <http://www.mykmbc.com/files/admis/documents/finaid/Satisfactory%20Academic%20Progress.pdf>
- **Return of Title IV Funds Policy**
 - KMBC Catalog 14/15 p. 37
 - KMBC Web Site <http://www.mykmbc.com/files/admis/documents/finaid/Return%20of%20Financial%20Aid%20Funds.pdf>

Fire Safety Dean of Students/Jim Nelson ext. 180 Plant Manager/John Mathes ext. 110

- **Annual Fire Safety Report**
 - Posted in hall of Administration Building and Brengle Hal
 - KMBC Web Site <http://www.kmbc.edu/?q=consumerinformation>
 - Internet - <http://ope.ed.gov/security/>
 - Paper copy is available from the Dean of Students/Jim Nelson
- **Fire Log**
 - Available in Dean of Students Office
- **Fire Safety Policy/Procedures**
 - KMBC Student Handbook 2014/15 p. 9
 - Emergency Procedures and Campus Policies Handbook 2014 p.7

General Information

• **Campus Directory**

- Paper copy is available from the Business Office/Secretary

• **Facilities** - V.P. Of Academic Affairs/ Rev. Tom Lorimer ext. 150

- Facilities: KMBC Catalog 14/15 pp. 16-17
- KMBC Web Site <http://www.kmbc.edu/>

• **Board/Faculty/Staff** - V.P. Of Academic Affairs/ Rev. Tom Lorimer ext. 150

- KMBC Catalog 14/15 pp. 99-104
- KMBC Web Site <http://www.kmbc.edu/?q=Faculty>

• **IPEDS** - Registrar/Dr. Richard Englehardt ext. 140

- **National Center for Education Statistics website**
<http://nces.ed.gov/collegenavigator/>
- Information available: General Info/COA/Financial Aid/Net Price/Enrollment Admissions Retention and Graduationates/Programs/Majors/Accreditation/Campus Security/Cohort Default Rates

Grievance and Complaint Procedures - Dean of Students/Jim Nelson ext. 180

- KMBC Student Handbook 14/15 p. 26

Medical Requirements - Dean of Students/Jim Nelson ext. 180

- KMBC Catalog 14/15 p. 21

Net Price Calculator Financial Aid Office/Rosita Marshall ext. 175

- KMBC Web Site <http://www.kmbc.edu/files/finAid/finAidCalc.htm>

Student Privacy – FERPA - Registrar/Dr. Richard Englehardt ext. 140

- KMBC Catalog 14/15 p. 60 – Confidentiality of Student Records
- KMBC Web Site /Consumer Information
<http://www.kmbc.edu/?q=consumerinformation>

Transfer of Credit Policy - Registrar/Dr. Richard Englehardt ext. 140

- KMBC Catalog 14/15 p. 23
- KMBC Web Site <http://www.kmbc.edu/?q=consumerinformation>

Voter Registration Information - Financial Aid Office/Mrs. Rosita Marshall ext. 175

- KMBC, as a participant in Federal Title IV Student Aid programs, is required to advise you that Kentucky voter registration forms are available in the dorms and from the Student Life Office. You must be registered 30 days prior to any election.
- Voter registration forms for all states: <http://www.eac.gov/>
- KMBC Web Site <http://www.kmbc.edu/?q=consumerinformation>

Withdrawal and Refund Policy - V.P. Of Academic Affairs/Rev. Tom Lorimer ext. 150

- KMBC Catalog 14/15 p. 36 - 37
- KMBC Web Site <http://www.mykmbc.com/files/admis/documents/finaid/KMBC%20Withdrawal%20and%20Refund%20Policy.pdf>